



## **Pool Registration for the *Grundkurse* (for students of *Anglistik* only!)**

Sign up for the *Grundkurse* (*Grundkurs I* / *Grundkurs II* / *Grundkurs III*) when the course registration opens. You should look at the Sprachenzentrum homepage for up-to-date information on the exact dates for registration!

To ensure an even distribution between the classes, we will be using the "pool" registration method that we have used for *Grundkurs* registration for several semesters now.

### **Selecting classes**

*Grundkurs I* = select **three** time slots in which you are potentially able to attend a class

*Grundkurs II* = select **three** time slots in which you are potentially able to attend a class

*Grundkurs III* = select **three** time slots in which you are potentially able to attend a class

Please make sure that you can attend at any of the times you choose as we cannot take individual preferences or circumstances into account! It is therefore imperative that you organise your timetable with your other subject(s) in good time so that clashes are avoided.

If you are assigned to a class that clashes with some other course, you will then need to decide which of those classes you take as it will not be possible to switch classes after the registration closes (on **27 October 2020** for *Grundkurs II* and *Grundkurs III*; on **3 November 2020** for *Grundkurs I*)!

You should receive a FlexNow email to confirm that you are registered for the options you choose and then a further mail (on **28 October** for *Grundkurs II* and *Grundkurs III* and on **4 November** for *Grundkurs I*) to inform you about the class you have been assigned to. You will also receive information about how the class will be taught (e.g. via MS Teams online, etc.).

Please make sure that you attend your assigned class session in the first week of term (for *Grundkurs II* and *Grundkurs III*—from **2 November** onwards) or in the second week of term (from **9 November** for *Grundkurs I*) to "claim your place" and find out important information about the class!