

Dear colleagues,

Once again, the situation regarding the coronavirus pandemic has worsened. Due to the current situation ("red" hospital traffic light), we would like to point out the following regulations in particular:

### **1. Mask Requirements**

As soon as the level of the Bavarian hospital traffic light (indicating hospital occupancy) has moved to "yellow", all employees are required to wear FFP2 masks instead of the previously allowed medical masks.

The mask requirement applies in all university buildings and closed rooms. Employees may take off the mask after reaching their respective workplaces if the minimum distance of 1.5m to colleagues is maintained.

### **2. Business Trips**

When the Bavarian hospital traffic light switches to "red", business trips that will take place on or later than the day after the switch may only be approved if they are deemed absolutely necessary.

Therefore, please check the necessity of planned business trips.

In this context, we would like to point out once again that all business trips to countries outside Europe must be submitted for approval to the President in the case of academic staff, or to the Head of Administration, Human Resources and Finance in the case of academic support staff.

Should the state government announce further regulations in this regard, we will inform you immediately.

Sincerely,

Dr. Dagmar Steuer-Flieser