



If not now, when?

Erasmus+ Internship at EDUCA - Languages

TEACHING INTERNSHIP

WHAT WE PROVIDE:

Methodological support:

- Materials for teaching (students' books, workbooks, teacher's books and other materials in PDF formats)
- Support of the EDUCA -Languages team (supervision, practical tips and regular meetings, teaching workshops)



General Support:



We want your internship and your stay in Prague to be as educating, as comfortable and as fun as possible! That is why we help our interns to solve all possible issues that may arise :)

**YOUR DUTIES AT:
EDUCA - LANGUAGES OR ANOTHER EDUCATIONAL
INSTITUTION**

EDUCA - LANGUAGES

TO COMMUNICATE:

- It is quite simple actually! To be able to help you and make the best of your internship, you just need to communicate with us by attending the meetings and being active! :)

TO BE ORGANIZED:

- On our first meeting you will receive the list of students with their contacts. You agree with the students on the time, date and place for the lessons.
- You will prepare the lessons and teach!
- You will fill in the timesheets.

**OTHER EDUCATIONAL
INSTITUTION**

TO COMMUNICATE with both parties:

- If your university requires you to have the teaching practice in a specific school, we will find you the right place! And you will have the mentor from the school/kindergarten. In this case we will only be the mediators.

TO BE ORGANIZED:

- To communicate with your mentor from the school and solve all the teaching issues with him/her.
- To give the lessons at the chosen grade.
- To follow the recommendations of your mentor and ask/give the feedback.

TEACHING INTERNSHIP

FREQUENTLY ASKED QUESTIONS: IF YOU TEACH AT EDUCA - LANGUAGES

Who are my students and how old are they?

Locals with different age. Our interns work with children and adults. However, we mostly work with adults and teenagers.

What language levels do they have?

All of the students have different levels. From beginners to advanced. We often have students with A2 to B1 levels of CEFR.

Will I teach groups or individuals?

We mostly have individual lessons but sometimes students want to have lessons in groups of 2 (with their friends or family members).

How many students will I have?

Not more than 10 people (if you small groups than more).

How many lessons should I have to work full-time?

How many hours per week should I work?

According to the Erasmus+ internship contract it should be full-time work of 40 hours per week. But it does not mean to have 40 lessons per week that are 1 hour long. Full-time work as a teacher includes: preparing for the lessons, writing lesson plans, meeting the students, meeting the teachers and conducting 10 lessons per week. However, it depends on the requirements of your university and your contract. If there are no strict requirements, then we write 20 hours per week.

Do you have any financial compensation, coupons or extra bonuses?

As this is an Erasmus+ project the intern receives a grant from the EU/University, therefore, we do not provide any financial help or extra bonuses, except a document that gives you an opportunity to obtain student discount for public transport. And of course, we do help to solve practical issues and give recommendations on any questions that may arise.

IF YOU TEACH AT ANOTHER SCHOOL

Do I need to come to the meetings at Educa - Languages?

No, it is not necessary. You will have your own mentor at school but if you have any questions, you can contact us any time.

Who prepares and signs my Learning Agreement (LA)?

The receiving institution. If you need to work at a school or a kindergarten, then they become your receiving institution and they sign your papers.

How many hours and lessons should I teach?

How old are my students?

It all depends on your university requirements and the receiving institution. But the rule for the internship is usually the same, 40 hours per week.

