

**Form A – Problem: You cannot register as a participant for this class.**

<b>Name of Student:</b>	
<b>Student identification number (Matrikel):</b>	
<b>Title of class:</b>	
<b>Name of Instructor:</b>	

In order to allow for a quick handling of your individual FlewNow problem, please follow the instructions below BEFORE contacting the respective FlexNow coordinator.

**1. You are registered as a student at Bamberg University but cannot find the course in Flexnow.**

Please make sure you entered your student identification number above.

**2. According to the affiliation in UnivIS, you looked for the course under the correct section of the Institute for English and American Studies in FlexNow, but you cannot find the class there.**

Please write down the Department under which you were expecting to find this class.

**3. According to UnivIS, the class in question is the correct type of class for your module requirements, but you could not find it in FlexNow.**

Please write down the type of class and number of ECTS credits you are planning to take this class for.

**4. The registration period is still open but you cannot register for this class on FlexNow.**

Please state the date when you attempted to register for this class.

**5. The registration period is already closed.**

Please state your reason for a belated registration for this class.

**6. None of the scenarios above applies to your case.**

Briefly describe your case.

**Please send the completed form to the FlexNow coordinator  
of the respective section.**