

Checklist for CommitEase!



Please upload your application documents as a single merged PDF file in the order listed below via the PowerMail form. Name the file as follows:

CommitEase_2025_LASTNAME_Firstname.

Application via the PowerMail form

- Please complete the [PowerMail form](#)
- Brief list of your current committee work and/or your committee work during the last semester

Documents bundled as a PDF file

- Academic CV
- Letter of Support from Supervisor
- Signed Data Privacy Statement

In Case of Reapplication

- For your first reapplication, an informal e-mail to the Academic Equal Opportunities Officers **six weeks before the end of the funding period** is sufficient
- For your second reapplication, a maximum one-page informal justification must be sent to the Academic Equal Opportunities Officers