Letter of Recommendation for Admission to the Graduate Programme  
Master of Educational Quality  
Institute of Education  
Otto-Friedrich-Universität Bamberg

Instructions for Applicants  
Please complete this section of the form and forward it to your referee for completion.

Recommendation on behalf of

Name of Applicant: ……………………………………………………………………………

Email:…………………………………………………………………………………………

 THIS PART TO BE COMPLETED BY THE REFEREE

1) How long and in what capacity have you known the applicant?

2) Please rate this applicant in the areas indicated below

<table>
<thead>
<tr>
<th></th>
<th>Very good</th>
<th>Good</th>
<th>Poor</th>
<th>Very poor</th>
<th>Unable to rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational experience</td>
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<tr>
<td>Academic qualification and ability</td>
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<td>Aptitude to conduct scientific research</td>
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<td>Originality, intellectual creativity</td>
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<tr>
<td>Time management</td>
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<tr>
<td>Written expression in English</td>
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<tr>
<td>Oral expression in English</td>
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</tbody>
</table>

3) Do you have any information related to the character and temperament of the applicant or to any impairment that should be considered by an admission committee?
3) According to your opinion, why should the applicant be considered for this program?

4) Summary of reference (please check one):

<table>
<thead>
<tr>
<th>Recommend enthusiastically</th>
<th>Recommend with confidence</th>
<th>Recommend with reservation</th>
<th>Not recommended</th>
</tr>
</thead>
</table>

Referee’s name (please use block capitals): ………………………………………………………………………

Position or title: ……………………………………………………………………………………………………………..

Organization / Department: …………………………………………………………………………………………………

Address: ……………………………………………………………………………………………………………………………

Email: ………………………………………………………………………………………………………………………………..

Date: ……………………………………………………………………………………………………………………………..

Signature: ………………………………………………………………………………………………………………………

Please scan this recommendation form and send it to edqual.allgpaed@uni-bamberg.de

For any questions please contact:

IMPEQ Directorate
Institute of Education
University of Bamberg
Email: edqual.allgpaed@uni-bamberg.de